

Town Hall, Upper Street, London, N1 2UD

AGENDA FOR PERSONNEL SUB-COMMITTEE

A meeting of the Personnel Sub-Committee will be held in Committee Room 1, Town Hall, Upper Street, N1 2UD on, **13 July 2023 at 9.00 am.**

Enquiries to : Boshra Begum
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Despatched : 5 July 2023

Membership

Councillor Anjna Khurana (Chair)
Councillor Janet Burgess MBE
Councillor Kaya Comer-Schwartz
Councillor Satnam Gill OBE
Councillor Diarmaid Ward

Substitute Members

Councillor Santiago Bell-Bradford
Councillor Rowena Champion
Councillor Roulin Khondoker
Councillor Michelline Safi Ngongo
Councillor Una O'Halloran
Councillor Nurullah Turan
Councillor John Woolf
Councillor Jenny Kay
Councillor Dave Poyser
Councillor Jilani Chowdhury
Councillor Jason Jackson

Quorum: is 3 Councillors

A.	Formal Matters	Page
1.	Apologies for absence	
2.	Declarations of Substitute Members	
3.	Declarations of Interest	
4.	Minutes of the previous meetings	1 - 8
	To agree the minutes of the previous meetings held on 19, 20, 23 and 27 June 2023.	
B.	Exclusion of Press and Public	
	To consider whether, in view of the nature of the remaining items on the agenda, any of them are likely to involve the disclosure of exempt or confidential information within the terms of the Access to Information Procedure rules in the Constitution and, if so, whether to exclude the press and public during discussion thereof.	
5.	Appointment of Director of Public Health	9 - 12

The next meeting of the Personnel Sub-Committee will be on 20 July 2023

Agenda Item 4

London Borough of Islington

Personnel Sub-Committee - 19 June 2023

Minutes of the meeting of the Personnel Sub-Committee held at Committee Room 4, Town Hall, Upper Street, N1 2UD on 19 June 2023 at 2.00 pm.

Present: **Councillors:** Anjna Khurana (Chair), Janet Burgess, Kaya
Comer-Schwartz, Satnam Gill and Diarmaid Ward

Councillor Anjna Khurana in the Chair

161 **APOLOGIES FOR ABSENCE (Item 1)**

None.

162 **DECLARATIONS OF SUBSTITUTE MEMBERS (Item 2)**

None.

163 **DECLARATIONS OF INTEREST (Item 3)**

None.

164 **MINUTES OF THE PREVIOUS MEETING (Item 4)**

RESOLVED

That the minutes of the previous meeting held on the 15 March 2023 be agreed as a correct record and the Chair be authorised to sign them.

The Sub-Committee agreed to exclude the press and public.

165 **SHORTLISTING OF APPLICANTS FOR THE POST OF DIRECTOR OF LAW
AND GOVERNANCE (Item 5)**

RESOLVED

That the shortlist of candidates for the post of Director of Law and Governance be agreed.

The meeting ended at 2.30 pm

CHAIR

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London Borough of Islington

Personnel Sub-Committee - 20 June 2023

Minutes of the meeting of the Personnel Sub-Committee held at Committee Room 1, Town Hall, Upper Street, N1 2UD on 20 June 2023 at 1.00 pm.

Present: **Councillors:** Anjna Khurana (Chair), Janet Burgess, Kaya
Comer-Schwartz, Satnam Gill and Nurullah Turan

Councillor Anjna Khurana in the Chair

166 **APOLOGIES FOR ABSENCE (Item 1)**
Apologies for absence were received from Councillor Ward.

167 **DECLARATIONS OF SUBSTITUTE MEMBERS (Item 2)**
Councillor Turan substituted for Councillor Ward.

168 **DECLARATIONS OF INTEREST (Item 3)**
None.

The Sub-Committee agreed to exclude the press and public.

169 **SHORTLISTING OF APPLICANTS FOR THE POST OF DIRECTOR OF PUBLIC HEALTH (Item 4)**

RESOLVED

That the shortlist for the post of Director of Public Health be agreed.

The meeting ended at 1.45 pm

CHAIR

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London Borough of Islington

Personnel Sub-Committee - 23 June 2023

Minutes of the meeting of the Personnel Sub-Committee held at Committee Room 4, Town Hall, Upper Street, N1 2UD on 23 June 2023 at 3.00 pm.

Present: Councillors: Anjna Khurana, Janet Burgess, Kaya Comer-Schwartz, Satnam Gill and Roulin Khondoker.

Also Present: Councillors: Una O'Halloran (observer)

Councillor Anjna Khurana in the Chair

1 **APOLOGIES FOR ABSENCE (Item 1)**

Apologies for absence were received from Councillor Ward.

2 **DECLARATIONS OF SUBSTITUTE MEMBERS (Item 2)**

Councillor Khondoker substituted for Councillor Ward.

3 **DECLARATIONS OF INTEREST (Item 3)**

None.

The Sub-Committee agreed to exclude the press and public.

4 **SHORTLISTING OF APPLICANTS FOR THE POST OF CORPORATE DIRECTOR - COMMUNITY ENGAGEMENT AND WELLBEING (Item 4)**

RESOLVED:

That the shortlist for the post of Corporate Director – Community Engagement and Wellbeing be agreed.

The meeting ended at 4.00 pm

CHAIR

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London Borough of Islington

Personnel Sub-Committee - 27 June 2023

Minutes of the meeting of the Personnel Sub-Committee held at Committee Room 4, Town Hall, Upper Street, N1 2UD on 27 June 2023 at 9.00 am.

Present: Councillors: Anjna Khurana (Chair), Janet Burgess, Satnam Gill and John Woolf

Also Present: Councillors: Kaya Comer-Schwartz (virtual) and Una O'Halloran

Councillor Anjna Khurana in the Chair

- 1 **APOLOGIES FOR ABSENCE (Item 1)**
Apologies for absence were received from Councillor Ward.
- 2 **DECLARATIONS OF SUBSTITUTE MEMBERS (Item 2)**
Councillor Woolf substituted for Councillor Ward.
- 3 **DECLARATIONS OF INTEREST (Item 3)**
None.

The Sub-Committee agreed to exclude the press and public.

- 4 **SHORTLISTING OF APPLICANTS FOR THE POST OF DIRECTOR OF COMMUNITY SAFETY, SECURITY AND RESILIENCE (Item 4)**

RESOLVED:

That the shortlist of candidates for the post of Director of Community Safety, Security and Resilience be agreed.

The meeting ended at 10.15 am

CHAIR

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Resources Directorate
7 Newington Barrow Way, London N7 7EP

Report of: Director of Human Resources

Meeting of: Personnel Sub-Committee

Date: 13 July 2023

Ward(s): N/A

Subject: Appointment of Director of Public Health

1. Synopsis

- 1.1. The Personnel Sub-Committee is asked to interview candidates and make an appointment to the role of Director of Public Health.

2. Recommendations

- 2.1. To appoint a candidate to the post of Director of Public Health.
- 2.2. To note the advertised salary for the post and to agree the final salary at which, or the parameters within which, the successful candidate should be offered the post;
- 2.3. To note that the offer of employment will be subject to completion of the Executive notification procedure.

3. Background

- 3.1. Personnel Sub-Committee, at its meeting on 20 June 2023, agreed a shortlist of candidates to be interviewed for the post of Director of Public Health. The Sub-Committee is invited to interview candidates for the role and make a decision on the appointment.

- 3.2. Following the decision by the Sub-Committee, a statutory process contained in Officer procedure Rule 100.6 will be followed. This procedure requires members of the Executive to be notified of the proposed appointment and given an opportunity to make an objection.

4. Implications

4.1. **Financial Implications**

The salary for this post is included within existing budgets. The salary range for the post has been advertised as Grade CO2 (£113,874 to £125,685).

4.2. **Legal Implications**

The recruitment process is being conducted in accordance with the Council's Constitution, Part 4 Procedure Rules – Officer Employment Rules.

4.3. **Environmental Implications and contribution to achieving a net zero carbon Islington by 2030**

None.

4.4. **Equalities Impact Assessment**

- 4.4.1. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

- 4.4.2. Following an initial review, it has been concluded that a full Equalities Impact Assessment is not required. The recruitment process has been undertaken in accordance with the Council's established procedures.

5. Conclusion and reasons for recommendations

- 5.1. The Sub-Committee is asked to appoint a candidate to the role following member interviews.

Background papers:

- None

Final report clearance:

Signed by:

Director of Human Resources

Date: 5 July 2023

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